Club Commercial Compliance Checklist for Financial Year 2026-2027

RACING QUEENSLAND

Compliance Due 30 September 2026

Check Box	Tier 4	
		FY2026-27 Audited Financial Statements must include:
	✓	* Profit & Loss Statement including a detailed list of revenue and expenses
	✓	* Balance Sheet
	✓	* Cash Flow Statement
	✓	* Notes to the Financial Statements
	✓	* Asset Register with depreciation noted or Depreciation Schedule
	✓	* Auditor's Management Report (If applicable)
	✓	* Independent Audit Report (signed)
	✓	* Committee Statement (signed)
	O	**Adjusted Trial Balance for 30 June 2026 -** ***provide in excel format with account numbers*** ***Ensure auditors adjustments have been processed and reconciles to Financial Statements.*** ***Adjustments cannot be posted to retained earnings***
	✓	**Clubs Audited Profit & Loss mapped to RQ Chart of Accounts OR Adjusted Trial Balance (reflecting audited adjustments)**
	✓	**Total number of club employees, members and volunteers**

✓ = Mandatory O = Optional

Compliance Due 31 January 2027

Check Box	Tier 4	
	✓	**AGM Minutes - typed and signed PDF version** *To include the appointment of executive positions and the acceptance of the audited financial statements*
	✓	**The Presidents Report** *Summarising key club activities, initiatives & racing events*
	✓	**Training and Stabling Information**

✓ = Mandatory O = Optional